TENNESSEE MUSIC TEACHERS ASSOCIATION

Affiliated with Music Teachers National Association
PURPOSES AND ACTIVITIES

TMTA seeks to raise standards of music teaching and performance in the state, to cultivate fraternal relations among members of the profession, to support members in all matters pertaining to their profession, to develop productive relationships with school and community organizations, and to promote accreditation for qualified music teachers in Tennessee.

TMTA promotes local, state, divisional, and national meetings and conferences; sponsors auditions and competitions at local and state levels for students from elementary through college levels; certifies private music teachers; and selects and makes an annual award to the Teacher of the Year.

VISION AND VALUES

The mission of MTNA is to advance the value of music study and music making in society and to support the professionalism of music teachers.

The mission is accomplished by members who teach with competence, act with integrity, volunteer services to MTNA programs, provide professional support for colleagues and communities, and comply with all laws and regulations that impact the music teaching profession.

The mission calls for an ethical commitment to students, to colleagues, and to society.

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TMTA EXECUTIVE BOARD

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valerie.jg.middleton@gmail.com
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Wellness………………………….Sandy Triplett
sptriplett@comcast.net
Local Associations

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c88strings@yahoo.com

Athens Area MTA……………….Martha McCampbell
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Chattanooga MTA………………Sally Powell, NCTM
sallypowell149@gmail.com

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augustpr@bellsouth.net

Greater Memphis MTA……………Sandy Triplett
sptriplett@comcast.net

Knoxville MTA……………………Lisa Dunn
lisa.e.dunn@tds.net

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Middle Tennessee MTA…………….Dr. Adam L. Clark
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president.namta@gmail.com

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jwright@cn.edu

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cgodes@tntech.edu

West Tennessee MTA…..Joy Morgan Whetstone
cbwjmw@eplus.net

Collegiate Chapters

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Advisor: Dr. Ryan Fogg, NCTM
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Co-Advisor: Olivia Ellis
Olivia.Ellis@bryan.edu

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Co-Advisor: Dr. Sin-Hsing Tsai
sinhsingtai@gmail.com

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Advisor: Dr. Benjamin D. Caton, NCTM
caton@etsu.edu

Middle Tennessee State University
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adam.clark@mtsu.edu

The University of Memphis
Advisor: Dr. Kevin Richmond
kdrchmnd@memphis.edu

The University of Tennessee, Knoxville
Advisor: Fay S. Adams, NCTM
fadams@utk.edu

Vanderbilt University
Advisor: Karen Ann Krieger
karen.a.krieger@vanderbilt.edu
MEMBERSHIP

ACTIVE MEMBERSHIP

Membership in the Tennessee Music Teachers Association is open to all persons professionally engaged in any field of music teaching. Members of each local organization are considered full members of TMTA and MTNA and are entitled to participate in all activities, vote and hold office.

TMTA members may also participate in the annual state conferences with no additional fee for registration. Individuals over age 70 qualify for Senior Membership rates. The active membership year runs from July 1 through June 30.

COLLEGIATE MEMBERSHIP

Collegiate membership shall be open to all full time college music students. Student members shall be entitled to attend programs of the Association upon payment of the registration fee and receive the official association publication. Yearly student membership begins October 1 and ends September 30 of the next year.

MTNA APPLICATION FORMS

Application forms may be found online at http://www.mtna.org. In addition, forms may be obtained from MTNA Headquarters:

MTNA National Headquarters
1 West 4th Street, Suite 1550
Cincinnati, OH 45202-3004
Phone: (513) 421-1420 or (888) 512-5278
Fax: (513) 421-2503
http://www.mtna.org

INDEPENDENT MUSIC TEACHERS FORUM

IMTF is a committee of MTNA devoted to improving the image of the private music teacher, the relationship between parents and teachers, and the quality of professionalism in the field of private music teaching through the advancement of certification of music teachers and through programs which support concerns of the profession.

The IMTF was organized in 1972 by the MTNA Administrative Committee which defined an Independent Music Teacher as a person who provides facilities for the teaching of music and who establishes curriculum, policies,

TMTA HANDBOOK/DIRECTORY

Digital published and available online and by email. Contact TMTA Directory Editor for link to current membership directory.

directory@tnmta.org

TENNESSEE MUSIC TEACHER

Digital published quarterly and emailed to members. Contact newsletter editor for deadlines.

kcaldwell23@gmail.com

Current and past newsletters may be found at http://www.tnmta.org

TMTA AUDITIONS AND COMPETITIONS
SYLLABUS AND MUSICIANSHIP MANUAL

TMTA Auditions and Competitions Syllabus contains detailed Information for teachers entering students in Local Auditions and the TMTA State Competitions.

Available online— http://www.tnmta.org

The TMTA Musicianship Manual, needed to complete the Musicianship portion of the Local Auditions, comes with instructions, outlines, study guides, examinations and grading guides.

Available online— http://www.tnmta.org

MEMBERSHIP DUES:
Current dues for both National and State may be found at: http://www.MTNA.org
Each local may assess an additional annual fee.
Please contact your local membership chair for more information.

The membership year begins July 1 and ends June 30. Individuals over age 70 qualify for Senior membership rates. Complete information may be found on http://www.tnmta.org , click on Membership.
TENNESSEE MUSIC TEACHERS ASSOCIATION

TMTA COMPETITIONS

ALL TMTA ELEMENTARY, JUNIOR AND SENIOR COMPETITIONS BEGIN AS AUDITIONS AT THE LOCAL LEVEL IN THE SPRING AND ADVANCE TO THE STATE COMPETITIONS AT THE SUMMER CONFERENCE. ADULT AND COLLEGIATE COMPETITIONS BEGIN AND END AT THE STATE LEVEL IN THE FALL.

SENIOR PERFORMANCE—SUNDAY

SOLO: Brass, Organ, Piano, Jazz Piano, Strings, Voice and Woodwinds. FEE: $40.00
CONCERTO: Brass, Piano, Strings, and Woodwinds.
FEE: $40.00 **
ENSEMBLE: Piano Ensemble (may include up to 2 pianos, eight hands) and Instrumental Ensemble.
FEE: $40.00 / ensemble

JUNIOR PERFORMANCE

• PIANO: SATURDAY
• INSTRUMENTAL: SUNDAY
SOLO: Brass, Organ, Piano, Jazz Piano, Strings, and Woodwinds.
FEE: $35.00
CONCERTO: Brass, Piano, Strings, and Woodwinds.
FEE: $35.00 **
ENSEMBLE: Piano Ensemble (may include up to 2 pianos, eight hands) and Instrumental Ensemble.
FEE: $35.00 / ensemble

ELEMENTARY PERFORMANCE

• PIANO: SATURDAY
• INSTRUMENTAL: SUNDAY
SOLO: Brass, Piano, Jazz Piano, Strings, and Woodwinds.
FEE: $30.00
CONCERTO: Brass, Piano, Strings, and Woodwinds.
FEE: $30.00 **
ENSEMBLE: Piano Ensemble (may include up to 2 pianos, eight hands) and Instrumental Ensemble.
FEE: $30.00 / ensemble

COLLEGIATE PERFORMANCE

(Held in the Fall)

SOLO: Brass, Organ, Piano, Jazz Piano, Strings, Voice and Woodwinds.
FEE: $45.00
ENSEMBLE: Piano Ensemble (may include up to 2 pianos, eight hands) and Instrumental Ensemble.
FEE: $45.00 / ensemble

ADULT PERFORMANCE

(Held in the Fall)

SOLO: Brass, Organ, Piano, Jazz Piano, Strings, Voice and Woodwinds.
FEE: $45.00
ENSEMBLE: Piano Ensemble (may include up to 2 pianos, eight hands) and Instrumental Ensemble.
FEE: $45.00 / ensemble

TEACHERS

In order to register for a TMTA competition, a student’s teacher must be an active member of MTNA/TMTA, or pay a non-member fee at the time of registration. MTNA/TMTA members’ dues must be paid before the application is accepted and verified.

ALL MTNA COMPETITIONS BEGIN IN THE FALL.

Teachers should check the April/May AMT or
www.mtna.org for up-to-date information.

**Teachers are encouraged to either accompany their students needing an accompanist or provide one.
TMTA PAST PRESIDENTS

Kate Stimon ...........................................Gemantown
Veronica Milner ...........................................Murfreesboro
Sandy Triplett...........................................Germantown
Elaine Harriss...........................................Martin
Philip Autry.............................................Nashville
Terry McRoberts...........................................Jackson
Norma Seifert...........................................Collierville
Patricia Ward..............................................Murfreesboro
Sigrid Luther.............................................Dayton
Dorothy Mahaffy...........................................Tullahoma
Benjamin Caton...........................................Johnson City
Marilyn Huneycutt......................................Jackson
Angeline Case-Newport.................................Memphis
Jerome Reed..............................................Nashville
Robert Stewart...........................................Martin
Ruth Thomas..............................................Greeneville
Janie Green..............................................Nashville
Jerry Perkins............................................Murfreesboro
Evelyn Stalls..............................................Memphis
Harriet Fulton............................................Martin
Earl Miller................................................Chattanooga
Frances Hall Hill.........................................Nashville
Alfred Humphreys........................................Knoxville
Virgil Self...............................................Johnson City
Irene Dickerson.........................................Chattanooga
Neil Wright..............................................Murfreesboro
Jack Rogers..............................................Knoxville
Guy Bockman...........................................Knoxville
Cyrus Daniel.............................................Nashville
Vernon Taylor.............................................Memphis
Phil Howard..............................................Murfreesboro
J. Clarks Rhodes.......................................Knoxville

TMTA TEACHER OF THE YEAR

2016 Alayne Griffin  CMTA  2000 Fay Edwards  WTMTA  1985 Josephine Flexner  GMMTA
2014 Miroslav Hristov  KMTA  1998 David Brunell  KMTA  1983 Donald Freund  GMMTA
2013 Chih-Long Hu  AMTA  1997 David Northington  KMTA  1982 Alice Adams Jackson  WTMTA
2011 Marilyn Tolk  NAMTA  1995 Sigrid Luther  CMTA  1980 Mary Greenhoe  AMTA
2010 Jerome Reed  NAMTA  1994 June Huffman  WTMTA  1979 Ruth Thomas  AMTA
2009 Carol Barr  GMMTA  1993 Elaine Harriss  WTMTA  1978 Jerry Perkins  MTMTA
2008 Helen Gleason  NAMTA  1992 Rella Carp  WTMTA  1977 Carrie Warrick  AMTA
2006 Carol Boeing  NAMTA  1990 Angeline Case-Newport  GMMTA  1975 Lois Goeltz  KMTA
2004 Jama Reagan  NAMTA  1988 Elizabeth Cormier  NAMTA  1973 Margaret Wright  MTMTA
2003 Patricia Ward  MTMTA  1987 Daniel Fletcher  GMMTA  1972 Alfred Schmied  KMTA
2002 Terry McRoberts  WTMTA  1986 Dorothy Mahaffy  MTMTA  1971 Phil Howard  MTMTA
2001 Rachel Acuff  KMTA
# TMTA Distinguished Service Award

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Organization</th>
<th>Year</th>
<th>Name</th>
<th>Organization</th>
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<tbody>
<tr>
<td>2016</td>
<td>Terry McRoberts</td>
<td>WTMTA</td>
<td>2009</td>
<td>Sigrid Luther</td>
<td>CMTA</td>
</tr>
<tr>
<td>2015</td>
<td>Sandy Triplett</td>
<td>GMMTA</td>
<td>2008</td>
<td>Elizabeth Cormier</td>
<td>NAMTA</td>
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<tr>
<td>2014</td>
<td>Fay Adams</td>
<td>KMTA</td>
<td>2007</td>
<td>Norma Seifert</td>
<td>GMMTA</td>
</tr>
<tr>
<td>2013</td>
<td>Dorothy Mahaffey</td>
<td>MTMTA</td>
<td>2006</td>
<td>Jerry Reed</td>
<td>NAMTA</td>
</tr>
<tr>
<td>2012</td>
<td>Patricia Ward</td>
<td>MTMTA</td>
<td>2005</td>
<td>Carole Batson</td>
<td>NAMTA</td>
</tr>
<tr>
<td>2011</td>
<td>Kathryn Stimson</td>
<td>GMMTA</td>
<td>2004</td>
<td>Benjamin Caton</td>
<td>AMTA</td>
</tr>
<tr>
<td>2010</td>
<td>Ruth Thomas</td>
<td>SMMTA</td>
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# TMTA Composer of the Year

<table>
<thead>
<tr>
<th>Year</th>
<th>Name</th>
<th>Institution</th>
<th>Year</th>
<th>Name</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>Mark Volker</td>
<td>Belmont College</td>
<td>1990</td>
<td>Robert Patterson</td>
<td>Memphis</td>
</tr>
<tr>
<td>2011</td>
<td>Mark Volker</td>
<td>Belmont College</td>
<td>1989</td>
<td>Kenneth A. Jacobs</td>
<td>University of TN, Knoxville</td>
</tr>
<tr>
<td>2010</td>
<td>David Childs</td>
<td>Blair School of Music</td>
<td>1988</td>
<td>Jordan Tang</td>
<td>Jackson</td>
</tr>
<tr>
<td>2009</td>
<td>Yigit Kolat</td>
<td>University of Memphis</td>
<td>1987</td>
<td>Mark Putnam</td>
<td>Memphis</td>
</tr>
<tr>
<td>2008</td>
<td>Jonathan McNair</td>
<td>Chattanooga</td>
<td>1986</td>
<td>John A. Lennon</td>
<td>University of TN, Knoxville</td>
</tr>
<tr>
<td>2007</td>
<td>Olga Harris</td>
<td>Tennessee State University</td>
<td>1985</td>
<td>William Pursell</td>
<td>Belmont College, Nashville</td>
</tr>
<tr>
<td>2006</td>
<td>Gary Nash</td>
<td>Fisk University</td>
<td>1984</td>
<td>Marjan Helms</td>
<td>Memphis</td>
</tr>
<tr>
<td>2005</td>
<td>Lucas Richman</td>
<td>Knoxville</td>
<td>1983</td>
<td>Larry McFatter</td>
<td>Cal State, San Bernardino, CA</td>
</tr>
<tr>
<td>2004</td>
<td>Mario Abril</td>
<td>U of TN, Chattanooga</td>
<td>1982</td>
<td>John Baur</td>
<td>Memphis State University</td>
</tr>
<tr>
<td>2003</td>
<td>Ryan Garber</td>
<td>Carson-Newman College</td>
<td>1981</td>
<td>Dwight Gatwood</td>
<td>University of TN, Martin</td>
</tr>
<tr>
<td>2002</td>
<td>Michael K. Slayton</td>
<td>Lipscomb University</td>
<td>1980</td>
<td>Peter Temko</td>
<td>U. of TN, Chattanooga</td>
</tr>
<tr>
<td>2001</td>
<td>Charles W. Heimerman</td>
<td>Nashville</td>
<td>1979</td>
<td>Alfred Kanwischer</td>
<td>Peabody College, Nashville</td>
</tr>
<tr>
<td>2000</td>
<td>Deanna Walker</td>
<td>Blair School of Music</td>
<td>1978</td>
<td>Kenton Coe</td>
<td>Johnson City</td>
</tr>
<tr>
<td>1999</td>
<td>Alfred H. Bartles</td>
<td>Nashville</td>
<td>1977</td>
<td>Donald Freund</td>
<td>Memphis State University</td>
</tr>
<tr>
<td>1998</td>
<td>Gay Holmes Spears</td>
<td>State University, Arkansas</td>
<td>1976</td>
<td>Nancy Vandavate</td>
<td>Knoxville</td>
</tr>
<tr>
<td>1997</td>
<td>Nancy Faber</td>
<td>Nashville</td>
<td>1975</td>
<td>Thomas Hutcheson</td>
<td>MTSU, Murfreesboro</td>
</tr>
<tr>
<td>1996</td>
<td>Kenneth A. Jacobs</td>
<td>University of TN, Knoxville</td>
<td>1973</td>
<td>Robert Jager</td>
<td>Tennessee Tech, Cookeville</td>
</tr>
<tr>
<td>1995</td>
<td>Donald Lee Gannon, Jr.</td>
<td>Nashville</td>
<td>1972</td>
<td>Gilbert Carp</td>
<td>University of TN, Martin</td>
</tr>
<tr>
<td>1994</td>
<td>Paul Brantley</td>
<td>Nashville</td>
<td>1971</td>
<td>David Van Vactor</td>
<td>University of TN, Knoxville</td>
</tr>
<tr>
<td>1993</td>
<td>John Elmoquist</td>
<td>Memphis</td>
<td>1970</td>
<td>James Richens</td>
<td>Memphis State University</td>
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<tr>
<td>1992</td>
<td>Paul Martin Zonn</td>
<td>Nashville</td>
<td></td>
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<tr>
<td>1991</td>
<td>Michael Kurek</td>
<td>Blair School of Music</td>
<td>1969</td>
<td>Gilbert Trythall</td>
<td>Peabody College, Nashville</td>
</tr>
</tbody>
</table>

# Teacher of the Year Selection Guidelines

TMTA uses the MTNA selection process for selecting the State Teacher of the Year. Each local MTA may submit a nominee. Nominees will be required to submit the following information/documents:

- **Number of years of teaching experience**
- **Teaching/professional achievement (including student success)**
- **Accomplishments/Service at Local/State/National levels**
- **Community involvement**
- **Former student or parent letter of support (upload document)**
- **Professional colleague letter of support (upload document)**
- **Nominating letter from the state organization (upload)**
TMTA STATE CERTIFICATION, Revised 2010

COLLEGE FACULTY CERTIFICATION:
All part-time and full time faculty will be certified by submitting a completed college faculty application from the MTNA website and the $200 fee. An administrative verification form will be sent to you to fill out and give to your music department head. You will simply renew each year with the Administrative Verification form.

CERTIFICATION PROCESS IN 5 PHASES

I. Write your Teaching Philosophy. Include educational goals for your students.

II. Analyze 4 Teaching Pieces. These will be given to you from MTNA after you register and pay the $200 fee. (Be sure you have a background in history, theory, and pedagogy BEFORE you send in the application and fee.) Answer the following questions:
   1. When introducing each of the teaching pieces to a student, what would you discuss concerning the historical era, the composer, and the compositional style?
   2. Indicate at least 4 skills that a student must possess in order to be able to successfully play each piece.
   3. Discuss how you would teach a historically and stylistically appropriate interpretation of each piece. This could include such elements as articulation, pedaling, dynamics and ornamentation.
   4. Identify 4 potential reading and/or technical difficulties in each piece and discuss how you would help the student solve these problems.
   5. Discuss where you would mark appropriate practice strategies and/or memory sections in each piece.

III. Present Your Teaching. Video record lesson segments with the same student and same piece. Practice recording these lessons first so you and your students are comfortable with the camera. Use a lapel microphone so there is no distortion of sound.
   1. In session 1, introduce the lesson for 15 minutes.
   2. In session 2, continue working on the piece for 15 minutes.
   3. In session 3, polish and finish the piece. (These 3 lessons can be stretched over the amount of time that it takes the student to achieve a mid-point and final lesson on this piece.)
   4. Give a list of the materials used in all the recorded lessons.
   5. Write a self-evaluation of each recorded lesson segment. Each self-evaluation must address at least 3 areas from a list of topics that will be given in the Teacher Profile workbook.
   6. Discuss the student’s learning modality and how you adapt the lessons to this student’s learning style. Use these websites as a guideline.
      • www.music.sc.edu/ea/keyboard/PPF/5.1/5.1.PPFpp.html by Susan Garcia

PERMANENT NATIONAL AND STATE CERTIFICATION

PERMANENT NATIONAL CERTIFICATION and PERMANENT TMTA STATE CERTIFICATION IS AVAILABLE IN THE 10TH YEAR OF RENEWAL.

MTNA will notify members and non-members that they will have earned their Permanent Certification. MTNA certified teachers will then be able to receive their TMTA Permanent Certification in any of the following levels: Standard, Certificate of Achievement, Certificate of Advancement and Emeritus. For members of MTNA the fee for the Permanent TMTA Certificate is $45. For non-members of MTNA the fee for Permanent TMTA Certificate is $75.
TMTA SCHOLARSHIP AWARDS ENDOWMENT FUND

TMTA is soliciting contributors to build a fund large enough to grant substantial scholarship awards to those who rank highest in the annual auditions. The majority of the fund is in the TMTA Scholarship Awards Endowment Fund. Secondary funds include the TMTA Elizabeth Lovell Reed Memorial Scholarship Award Endowment Fund, which underwrites the award for college winners in piano and the Carrie E. Warrick Memorial Scholarship Awards Endowment Fund, which underwrites the ninth grade winners in piano in June and the junior high piano winners in the fall.

TMTA has placed these endowment funds with the Community Foundation of Middle Tennessee. The professional management of the Community Foundation will enhance the growth of the fund and ensure the future fulfillment of the purposes for which contributions are given. TMTA and the Community Foundation are fully tax-exempt, non-profit corporations chartered in the state of Tennessee; and contributions to these funds are fully tax deductible.

Endowment Fund contributions should be sent to Valerie Middleton, 6333 Williams Grove Dr, Brentwood, TN 37027. Make checks payable to the TMTA Endowment Fund, the E. L. Reed Memorial Endowment Fund or to the Carrie E. Warrick Memorial Endowment Fund. Contributions may also be made online at http://www.tnmta.org.

<table>
<thead>
<tr>
<th>Categories of Gifts</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>Benefactor</td>
<td>$5000</td>
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<td>Patron</td>
<td>$2500-4999</td>
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<td>Sustainer</td>
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<td>Donor</td>
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<td>Contributor</td>
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<td>Friend</td>
<td>under $100</td>
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</tbody>
</table>

Specific awards may be named by those who make a funding commitment on an annual basis. The names of those who have contributed $50 or more are published in the TMTA Directory.
THE MTNA FOUNDATION

The MTNA Foundation is committed to demonstrating the value of music in American society through programs that nurture and support the creation, performance, study, and teaching of music. Your contribution to the MTNA Foundation provides financial assistance for award to talented winners of MTNA competitions; matching grants to affiliated local association for educational projects and community outreach programs; travel grants that enable students to participate in MTNA competitions; grants to MTNA-affiliated state associations for noncompetitive student evaluations and festivals; workshops, seminars, symposia, and other educational programs on topics and issues of importance to the music teaching profession.

CONTRIBUTION CATEGORIES

<table>
<thead>
<tr>
<th>Founders Society:</th>
<th>$10,000+</th>
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<tr>
<td>Gold Circle</td>
<td>$5,000—$10,000</td>
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<td>Silver Circle</td>
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<td>Bronze Circle</td>
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<tr>
<td>Donor</td>
<td>Up to $25</td>
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FOUNDATION FELLOWS

The Music Teachers National Association Foundation Fellow program is a meaningful method for honoring deserving individuals while supporting the efforts of the MTNA Foundation Fund through a donation to the Foundation Fund in an individual’s name. The following Tennessee teachers have been honored in this way.

Patricia Ward 2016
Connie H. Swett 2016
Kathryn Stinson 2016
Pat Carter-Zagorski 2016
Carol Barr 2015
Dorothy Mahaffy 2015
Philip Autry 2014
Helen Louise Stout 2014
Elaine Atkins Harriss 2013
Fay Swadley Adams 2012
Alice Adams Jackson 2012
Allison Nelson-Loebbaka 2012
Nellie Margaret Mitchell 2011

Elizabeth Cormier 2010
Ruth Thomas 2010
Sigrid Luther 2005
Dorothy McKamee 2003
Billie Jenkins Murphy 2003
Benjamin Caton 2002
Norma Seifert 2001
TENNESSEE MUSIC TEACHERS ASSOCIATION

PREAMBLE
The Tennessee Music Teachers Association, an affiliate of the Music Teachers National Association (MTNA), in order to further the art of music; and to promote the growth and professional development of its members by providing programs that encourage and support teaching, performance, composition and research; and being a not-for-profit organization whose funds are used solely to accomplish these objectives, does hereby adopt this Constitution and Bylaws.

ARTICLE I – MEMBERSHIP
Section 1. Active Membership shall be open to all individuals professionally engaged in any field of musical activity. Those persons holding Active Membership shall be entitled to participate in all Association activities and programs, to vote, to hold office, and to receive the official Association publications. TMTA strongly encourages its members to adopt the MTNA Code of Ethics as their personal model of professional conduct, although this is not a condition for membership.

Section 2. Collegiate Membership shall be open to all full-time college music students who are also members of an affiliated association. Student members shall be entitled to attend programs of the Association upon payment of the registration fee and receive the official Association publications, and enter students in TMTA local auditions and state competitions. They shall not have the right to vote, hold office, or enter students in MTNA competitions.

Section 3. Retired Membership is open to those who have been active members for at least 20 continuous years, are age 65 or greater and are essentially retired from teaching. A member must send written notice to the MTNA executive director for this class of membership to be activated. Retired members may vote, but cannot hold office or enter students in TMTA competitions.

Section 4. Membership in the Association may be terminated by the member or revoked by the Association as prescribed in the Bylaws.

Section 5. Membership dues shall be set by the Executive Board.

Section 6. Membership in TMTA is not required to enter students in local auditions and state competitions. The executive board will set the fee for participation for non-member teachers.

ARTICLE II – AFFILIATED LOCAL ASSOCIATIONS
Section 1. TMTA shall encourage the organization of local music teachers associations that are interested in affiliating with TMTA and MTNA. The TMTA officers shall assist in any way possible in the establishment of such local associations when requested to do so by local organizing committees.

Section 2. The Executive Board may suspend or terminate any affiliated Association at any time for justifiable cause, as outlined in the Bylaws.

ARTICLE III – OFFICERS
Section 1. The officers shall be President, President-elect, Executive Secretary-Treasurer, Recording Secretary, and Immediate Past President. The term of office for each of these officers shall be two years. Except for the Executive Secretary-Treasurer, no person shall hold the same office for more than four consecutive years. Election of officers shall be held at the general business meeting of the Association, or by mail or email as provided for under Article VII
Section 2. The officers will function as an Executive Committee in order to deal with the day to day business of the Association. Between meetings of the Executive Board, the President and at least two other elected officers may make necessary decisions; however, significant disbursement of funds and new policies must have the approval of the Executive Board. The Executive Committee will be consulted by the President prior to each meeting of the Executive Board, and will meet as deemed appropriate by the President. The Executive Committee will function in an advisory capacity to the Executive Board.

ARTICLE IV – EXECUTIVE BOARD

Section 1. The Executive Board shall consist of the elected officers, Presidents of affiliated local associations, Local Conference Chair(s), Competitions Coordinator, Competitions Chairs (College/Adult Piano, Chamber/Vocal/Instrumental, Senior Piano, Junior Piano, Elementary Piano), Newsletter Editor, and Chairs for Membership, Certification, IMTF, Composition, MTNA Foundation, Local Associations, Collegiate Chapters, Arts Awareness and Advocacy, College Faculty, and other chairs as listed in the TMTA Bylaws.

Section 2. Control of the Association shall rest ultimately with the members. Such control, however, and the direction of the Association’s activities shall be exercised by the Executive Board as authorized by the constitution. The Executive Board shall make a complete report to the Association at the general business meeting.

Section 3. Ten active members shall constitute a quorum of the Executive Board. A minimum of two of the three divisions of the state must be represented in a quorum.

Section 4. The Executive Board shall participate in planning all activities of the Association in cooperation with the President. All changes in the general program and policies of the Association shall be considered and approved by the Executive Board prior to their submission to the Association by the President.

ARTICLE V – COMMITTEES

The President shall appoint such standing and ad hoc committees and chairs as may be required by the Constitution and Bylaws, or as he or she may deem beneficial to the Association. The President shall be a member ex-officio of all committees except the nominating committee.

ARTICLE VI – MEETINGS

Section 1. The conference of this Association shall be held at such time and place as shall be decided upon by the Executive Board. The wishes of the membership shall serve to guide the Board in making this decision. The general business meeting of the Association shall be held at the same time and place as the conference. Notice of the conference and the general business meeting shall appear in the official Association publication at least thirty (30) days prior to the time appointed. At this meeting, the President shall permit the general membership to bring forward items for consideration. 30 members of the current membership registered for the conference and entitled to vote shall constitute a quorum for the election of officers and for the transaction of business.

Section 2. The TMTA Executive Board shall meet three times each year. Special meetings of the Executive Board may be called by the President after agreement to attend has been obtained from a minimum of four Board members.
CONSTITUTION — REVISED JUNE 2015

representing at least two of the three divisions of the state. The winter meeting may be held online, if deemed appropriate by the Executive Committee.

ARTICLE VII – TRANSACTION OF BUSINESS BY MAIL OR BY EMAIL
Section 1. General membership. In the event of an urgent need, transaction of business by mail or by email may be conducted by the President. Such business must have the approval of four of the Executive Board members prior to its submission to the total membership. Each item of business submitted thus by the President must be approved by a simple majority (51%) of the active members voting by mail or by email to become an official act of the Association, on the condition that 30 of the ballots of members entitled to vote have been returned either by mail or by email.

Section 2. Executive Board. The President may submit items of business by mail or by email to the full membership of the TMTA Board requesting a vote via a mail ballot or an email ballot. The contents of the proposals and the results of such mail or email ballots shall be reported to the Recording Secretary, approved and incorporated in the minutes of the next meeting of the TMTA Board. A proposal will pass if it is approved by a simple majority (51%) of returned ballots, on the condition that at least 10 of the ballots have been returned either by mail or by email.

ARTICLE VIII – PUBLICATION OF CONSTITUTION AND BYLAWS
The TMTA Constitution and Bylaws shall appear in each printed and/or online edition of the TMTA Handbook/Directory.

ARTICLE IX – AMENDMENTS
Section 1. This Constitution may be amended upon the recommendation of the Executive Board at any general business meeting of the Association by a two-thirds vote of the active members present and voting, provided that notice of such intended amendment is sent to each active member at least thirty (30) days prior to voting. Such notice shall state the amendment up for consideration.

Section 2. Upon the recommendation of the Executive Board, this Constitution may be amended by either a mail ballot or by an email ballot. Approval by a two-thirds vote shall constitute amendment, on the condition that 30 of the ballots have been returned either by mail or by email. The ballot and proposed amendments must be submitted to the members of TMTA at least thirty (30) days in advance of the required return date. The date for return of the completed ballots must be clearly stated on the ballot.

ARTICLE X – LIMITATIONS
This Association is organized exclusively for educational purposes. The Association will not conduct any other activities not permitted to be carried on by a corporation exempt from Federal income tax under section 501 (c)(3) or the Internal Revenue Code of 1954 or the corresponding provision of any future United States revenue law.

ARTICLE XI – DISSOLUTION
In the event of the dissolution of this organization, any funds remaining in the treasury after payment of any outstanding debts shall be contributed to the TMTA Scholarship Awards Endowment Fund within the Community Foundation of Middle Tennessee. However, if the named recipient is not then in existence or is no longer exempt from the Federal Income Tax under section 501 (c) (3) of the Internal Revenue Code or is unwilling or unable to accept the distribution, the assets shall be given to a tax exempt organization which will be agreed upon by the then existing Executive Board.
ARTICLE I – ELECTION OF OFFICERS
Section 1. A Nominating Committee of three members (one from each of the three divisions of the state: West, Middle, East) shall be appointed by the President. The chair will be a member of the Executive Board. The Nominating Committee shall prepare a slate of officers to be presented for vote at the general business meeting of the Association, after its having been presented to the Executive Board.

Section 2. The active members of TMTA shall elect by a majority vote the officers of the Association. Nominations from the floor shall be allowed, provided the nominee is eligible and has consented to be a candidate.

Section 3. No officer may hold a national, division or state elected office concurrently except the Immediate Past President.

Section 4. A vacancy in any office, except that of President, shall be filled by the President in consultation with the Executive Committee, and subject to the approval of the TMTA Executive Board. A President-elect selected in this manner cannot assume the office of the President without being elected to that office.

Section 5. The President-elect, upon completion of the term of office, shall become President of the Association. Should the elected President-elect be unable to assume the Presidency, the President shall be elected, for that term only, in the same manner as that of the other officers.

ARTICLE II – DUTIES OF ELECTED OFFICERS
Section 1. The President shall preside at all meetings of the Association, the Executive Committee, and the Executive Board; appoint all special committees, serve as ex-officio member of all committees except the Nominating Committee; formulate, in general, all activities of the Association with the assistance of the Executive Board and in keeping with the policies of the Association; coordinate the work of the committees and of the Association as a whole; and perform all other duties ordinarily invested in the office of President.

Section 2. The President-elect shall serve as State Conference Coordinator and shall assume the duties of the President in the event of disability or absence of the President. Following a two-year term, the President-elect shall assume the office of President for the following biennium.

Section 3. The Recording Secretary shall keep the minutes of the Association and of the Executive Board, distribute copies of Board minutes to all members of the Board and past presidents, and perform other secretarial duties as directed by the President.

Section 4. The Executive Secretary-Treasurer shall maintain a central office containing the membership and fiscal records of the Association. The Executive Secretary-Treasurer shall supervise the fiscal affairs of the Association according to the procedures in Article VIII of the Bylaws, and make a financial and membership report at each business meeting.

Section 5. The Immediate Past President shall serve in an advisory capacity to the President, shall chair the Long-Range Planning Committee, and shall update the TMTA Executive Board Handbook as appropriate.
ARTICLE III – STANDING COMMITTEES

Section 1. Chairs of Standing Committees are appointed by the President and are voting members of the Executive Board. Local Conference Chairs are selected by the local association which hosts the TMTA Conference, and are also voting members of the Executive Board. The duties of all members of the Executive Board will be described in detail in the TMTA Executive Board Handbook.

Standing Committee Chairs of the Executive Board will include:
- Conference Coordinator (President-elect)
- Competitions Coordinator
- Collegiate/Adult Piano Competitions Chair
- Chamber/Vocal/Instrumental Competitions Chair
- Senior Piano Competitions Chair
- Junior Piano Competitions Chair
- Elementary Piano Competitions Chair
- Membership
- Certification
- Musicianship Tests/Auditions and Competitions Syllabus

Other members of the Executive Board will include:
- IMTF
- Composition
- TMTA Scholarship Awards Endowment Fund
- MTNA Foundation
- Historian
- Publicity/Facebook
- Handbook/Directory Editor
- Newsletter Editor
- Local Associations
- Student Chapters
- College Faculty
- Arts Awareness & Advocacy
- Wellness/Collaborative Performance
- Web Contact
- Compliance Officer
- Presidents of all affiliated local associations
TMTA BY-LAWS, REVISED JUNE 2015

Section 2. The Membership Committee shall consist of the Membership Chair, the Executive Secretary-Treasurer, and the Membership Chair of each local organization. Promotion of membership and the establishment of new chapters are the primary functions of this committee.

Section 3. The Certification Committee shall consist of the Certification Chair and one or more members appointed by the President from each area of the state, all of whom must be certified. The function of this committee is to handle all matters concerning certification, including publicity and awarding of certificates.

Section 4. The Competitions Committee shall be chaired by the Competitions Coordinator. Members of the committee shall include the Collegiate/Adult Piano Competitions Chair, Chamber/Vocal/Instrumental Competitions Chair, Senior Piano Chair, Junior Piano Chair, Elementary Piano Chair, and Musicianship Tests/Auditions and Competitions Syllabus Chair. This committee shall organize both the TMTA state level competitions and the MTNA competitions.

Section 5. The Long-Range Planning Committee shall be chaired by the Immediate Past President, and shall consist of all past presidents of TMTA who are currently members of the organization. It will also include the current President and President-elect as non-voting members. The committee will meet at least once a year to consider goals, long-range directions, and appropriate projects for the organization; and it will serve in an advisory capacity by making recommendations to the Executive Board.

Section 6. The Conference Committee shall be chaired by the Conference Coordinator (President-elect), and shall include the local conference chair(s) and local conference committee chairs.

ARTICLE IV – ADMISSION OF LOCAL ASSOCIATIONS TO AFFILIATION

Section 1. The organizing committee of any local music teachers association desiring affiliation with the TMTA and MTNA must submit three copies of the Constitution and Bylaws of the local association to the Membership Chair of TMTA for examination and approval before affiliation is established. The Membership Chair, the Executive Secretary-Treasurer, and a minimum of two other members of the Membership committee shall serve as a sub-committee to recommend this application for affiliation to the TMTA Executive Board. The Constitution and Bylaws shall be examined by this sub-committee to determine whether a local association is organized in a manner that is compatible with the TMTA and MTNA in purpose, policy and structure for proper function as an affiliated association. Following the vote of the Executive Board, the Membership Chair shall inform the local committee of approval of affiliation, or offer recommendations for improvement so that affiliation can be granted.

Section 2. If a local music teachers association has affiliated with TMTA as a Local Association, all members of that Local Association must be members of both TMTA and MTNA.

Section 3. The fiscal and membership year of the affiliated Local Association shall coincide with that of TMTA.

Section 4. Annual renewal of a local association shall be made without reconsideration by TMTA provided: That the affiliate has not formally notified TMTA that it wishes to discontinue affiliation. That all changes in the Constitution and Bylaws of the affiliated local association have been filed with TMTA, that they are consistent with the Constitution and Bylaws of TMTA, and have been approved by TMTA. That all provisions of Sections (1) through (3) of this Article continue to be fulfilled.
ARTICLE V – MEMBERSHIP DUES

Section 1. All dues shall be paid to MTNA, which will send state and local dues to the state and local Treasurers. Local membership requires membership at the state and national levels. State dues, set by the Executive Board, shall include TMTA Conference registration.

Section 2. The membership year for all membership categories except that of collegiate membership shall coincide with the fiscal year, July 1 to June 30. The collegiate membership year shall be October 1 to September 30.

Section 3. Annual dues for all categories of membership shall be due on the first day of the membership year, after which date members are not in good standing nor entitled to any of the privileges of membership until dues are paid for the current membership year.

ARTICLE VI – REVOCATION OF MEMBERSHIP

Membership in the Association may be revoked as prescribed in the MTNA Bylaws. In the event that such action is taken against a teacher, a student of that teacher who is currently involved in a TMTA or MTNA-sponsored competition shall not be penalized.

ARTICLE VII – FISCAL YEAR

Section 1. The fiscal year shall commence on July 1 and shall end on June 30.

Section 2. All disbursements shall be made according to the fiscal procedures approved by the Executive Board.

Section 3. The Association shall assume no financial obligation without adequate money in the treasury for full payment.

ARTICLE VIII – RULES OF ORDER

Robert’s Rules of Order, Revised, shall be the authority for parliamentary procedure used in all official meetings of the Association, the Executive Board, and the Executive Committee.

ARTICLE IX – AMENDMENTS

Section 1. These Bylaws may be amended at any meeting of the TMTA Executive Board by a two-thirds vote. Written notice of the proposed amendment(s) must be submitted to the TMTA Board at least two weeks in advance of the meeting.

Section 2. These Bylaws may be amended by a two-thirds vote via mail or email ballot open to the members of the TMTA Board, on the condition that at least 10 of the ballots have been returned. The ballot and the proposed amendment(s) must be submitted to the TMTA Board at least thirty (30) days in advance of the required return date. The date for the return of the completed ballots must be clearly stated on the ballot.
MTNA CODE OF ETHICS

VISION AND VALUES

The mission of MTNA is to advance the value of music study and music making in society and to support the professionalism of music teachers. The mission is accomplished by members who teach with competence, act with integrity, volunteer services to MTNA programs, provide professional support for colleagues and communities, and comply with all laws and regulations that impact the music teaching profession.

CODE OF ETHICS

The principles and aspirations found in the Code of Ethics are not conditions of membership, but are goals and ideals that each MTNA member should strive to make an essential part of his or her professional commitment to students, to colleagues, and to society.

COMMITMENT TO STUDENTS

The teacher shall conduct the relationship with students and families in a professional manner:

- The teacher shall respect the personal integrity and privacy of students unless the law requires disclosure.
- The teacher shall clearly communicate the expectations of the studio.
- The teacher shall encourage, guide and develop the musical potential of each student.
- The teacher shall treat each student with dignity and respect, without discrimination of any kind.
- The teacher shall respect the student’s right to obtain instruction from the teacher of his or her choice.

COMMITMENT TO COLLEAGUES

The teacher shall maintain a professional attitude and shall act with integrity in regard to colleagues in the profession.

- The teacher shall respect the reputation of colleagues and shall refrain from making false or malicious statements about colleagues.
- The teacher shall refrain from disclosing sensitive information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law.
- The teacher shall participate in the student’s change of teachers with as much communication as possible between parties, while being sensitive to the privacy rights of the student and families.

COMMITMENT TO SOCIETY

- The teacher shall maintain the highest standard of professional conduct and personal integrity.
- The teacher shall accurately represent his/her professional qualifications.
- The teacher shall strive for continued growth in professional competencies.
- The teacher is encouraged to be a resource in the community.

Adopted December 2003; Revised May 2013

ANTI-TRUST COMPLIANCE*

MTNA agreed to change its Code of Ethics and will not adopt, encourage its members to follow, or endorse any Code of Ethics provision relating to solicitation of teaching work that does not comply with the FTC Consent Order.

* The Complete Anti-trust Compliance Guide may be found at http://www.mtna.org